



Policy Committee Meeting  
Sandwich Public Library District  
Wednesday, July 12<sup>th</sup>, 2023 at 4:30pm

*Minutes*

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- I. Call to Order/Roll Call
    - a. Meeting called to order at 4:30pm by Stacy Wendt.
    - b. Present: Committee members: Stacy Wendt and Heather Lee, Emily Assel and Library Director Barb Posinger were also present.
  - II. Additions/Deletions/Changes to Agenda
    - a. none
  - III. Public Comment
    - a. none
  - IV. Review Policy Calendar
    - a. No updates needed
  - V. Review & Discuss First Amendment Policy Draft
    - a. It was discussed and decided that the First Amendment Policy was similar in nature to the Photo Policy, so both policies will be absorbed into one and the Director will present the draft at the next meeting.
    - b. Committee reviewed draft policies for Notary Public Services and the Whistle Blower Reporting Act. Decision was made to present for approval at next regular board meeting.
  - VI. Establish next meeting date
    - a. The next meeting of the policy committee will be held on Tuesday, August 22<sup>nd</sup>, at 4:30pm.
  - VII. Adjournment
    - a. **Motion made by Stacy Wendt , seconded by Heather Lee to ajourn at 5:11pm. Motion carried unanimously.**