



Decennial Committee Meeting
Sandwich Public Library District
Tuesday, June 27th , 2023 at 6:30pm

MINUTES

- I. Call to Order/Roll Call
 - a. Meeting called to order at 6:30 by Jane Wolf.
 - b. In attendance: Heather Lee, Jen Penn, Denise II (community member), Jennifer Boring (community member), Julie Koesler, Emily Assell, Jane Wolf, Nancy Sanders and Barb Posinger, Library Director.
- II. Additions/Deletions/Changes to Agenda
 - a. none
- III. Public Comment
 - a. none
- IV. **ACTION:** Approval of Minutes: Decennial Committee Meeting, June 6th, 2023
 - a. **Motion by Jen Penn to approve the Minutes. Julie Koesler seconds. Ayes: Heather Lee, Jen Penn, Denise II, Jennifer Boring, Julie Koesler, Emily Assell, Jane Wolf, and Nancy Sanders. Motion passed.**
- V. Decennial Committee Business
 - a. Review assignments from previous meeting
 - i. Discussed individual items in Section VIII REVIEW OF LAWS, POLICIES, RULES AND PROCEDURES, TRAINING MATERIALS, AND OTHER DOCUMENTS
 1. We are compliance with all items with the exception of below
 2. The Whistle Blower Act will be brought to the Policy Committee and information to be given to staff moving forward.
 - b. Review RAILS Talking Points Document
 - i. Will use parts of the RAILS Document as applicable.
 - c. Update Draft
 - i. Discussed sections IV – XII.
 - d. Determine next steps
 - i. Will complete document at next meeting
- VI. Survey
 - a. Appreciate all the hard work from the staff and board members

All Items on the agenda are potential action items.

b. Impressed by the energy of the group.

VII. Next Meeting Date: Decennial Committee Meeting, August 29th at 6:30pm

VIII. Adjournment

a. Heather Lee moved and Stacy Wendt seconded to adjourn at 7:49. Ayes: unanimous.

All Items on the agenda are potential action items.