



Sandwich Public Library District
Personnel Committee Meeting
Monday, July 31st, 2023 at 11:00am

AGENDA

Library Mission: The mission of the Sandwich Library District is to engage the community by stimulating curiosity and enhancing knowledge.

Library Vision: To be the hub for a highly engaged community where all residents participate fully in civic life and satisfy their needs for personal growth and knowledge.

- I. Call to Order/Roll Call
- II. Additions/Deletions/Changes to Agenda
- III. Public Comment
- IV. **ACTION:** Minutes Approval for May 15th, 2023 Personnel Committee Meeting
- V. **EXECUTIVE SESSION:**
ILCS120/2(c)(1) : The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.
- VI. Adjournment

All Items on the agenda are potential action items.



Personnel Committee Meeting
Sandwich Public Library District
Tuesday, May 18nd, 2023 at 1:30 pm

AGENDA

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- I. Call to Order/Roll Call
 - a. Called to order at: 1:30 by Jen Penn.
 - b. In attendance: Jen Penn, Emily Assell, and Library Director Barb Posinger.
 - II. Additions/Deletions/Changes to Agenda
 - a. none
 - III. Public Comment
 - a. none
 - IV. Executive Session
 - a. ***In open meeting, motion made by Trustee Jen Penn seconded by Trustee Emily Assell to enter into executive session pursuant to 5ILCS 120 of the Open Meetings Act for the consideration Section(c)(1): The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. Ayes: Jen Penn and Emily Assell. Nayas: None. Executive Session started at 1:31 pm.***
 - b. Present and participating: Jen Penn, Emily Assell, and Library Director Barb Posinger.
 - c. Brief Summary: Reviewed and discussed Barb Posinger's Director Evaluation and Compensation for FY 2023-2024.
 - d. ***Motion made by Trustee Jen Penn seconded by Trustee Emily Assell to adjourn the executive session and return to open session. Ayes: Jen Penn and Emily Assell. Nayas: none. Executive session adjourned at 3:07pm.***
 - V. Director Compensation for FY2023-2024
 - a. Presented Barb Posinger's Compensation for FY 2023-2024 of
 - i. 4% increase to salary resulting in \$61899.00 yearly salary.
 - ii. \$3000 yearly insurance stipend (no change).
 - iii. 96 sick hours (no change).

All Items on the agenda are potential action items.

- iv. 160 vacation hours (reflects additional 40 hours/1 week of vacation awarded).
- b. Paperwork presented and signed by Library Director Barb Posinger.

VI. Adjournment

Motion made by Jen Penn and seconded by Emily Assell to adjourn at 3:09 PM. Motion carried by unanimous voice vote.