

Special Meeting Minutes

Regular Meeting of the Board of Trustees of the Sandwich Public Library District
925 S. Main Street – Sandwich, IL 60548
Tuesday, November 17th, 2020 @ 6:30 PM

Due to COVID-19, meeting was conducted via Zoom video conferencing

I. Call to Order / Roll Call: Meeting called to order at 6:30 PM by President Jane Wolf.

Present: Library Director Barb Posinger

Present via video conferencing: Trustees Jennifer Boring, Denise Curran, Ruth Fish, Jennifer Penn, Nancy Sanders & Jane Wolf

Present via telephone conferencing: Trustee Denise li

II. Addition / Amendments to Agenda: Library Director Barb Posinger requested that a short discussion on the Governor's recent announcement of Tier 3 mitigations be added to "Other Business".

III. Public Comment: Due to COVID-19, public comments were encouraged via e-mail prior to the meeting or chat feature during the video conference. There were no comments via email or from chat during the Zoom meeting.

IV. New Business: Review & Approval of 2020 Levy Ordinance, Certificate of Levy and Truth-in-Taxation Certificate of Compliance

**Motion made by Nancy Sanders approving the 2020 Levy Ordinance, Certificate of Levy and Truth-in-Taxation Certificate of Compliance. Motion was seconded by Jennifer Boring
Aye: Trustees Jennifer Boring, Denise Curran, Ruth Fish, Denise li, Jennifer Penn, Nancy Sanders & Jane Wolf Nay:0 Motion carried**

V. Other Business: Governor's Tier 3 Mitigations effective Friday, November 20th, 2020

Director Barb Posinger said the library reopened on Monday, November 16th, after a shutdown to Covid exposure. Governor Pritzker announced earlier today (November 17th) that Illinois will be entering Tier 3 mitigations that are more restrictive than what had been planned for the library's reopening. Several scenarios were discussed on how to best service the community that included continued total shutdown or modifying library operations. Due to the daily Covid updates and rules in place, Board agreed to offer curbside service but allow, by reservation, services limited to notary, voter registration and limited computer use. No in-person browsing will be allowed.

VI. Adjournment: Motion made by Denise Curran and seconded by Nancy Sanders to adjourn at 6:56 PM. Aye: Trustees Jennifer Boring, Denise Curran, Ruth Fish, Denise li, Jennifer Penn, Nancy Sanders & Jane Wolf Nay:0 Motion carried unanimously

Denise li, Secretary