

Minutes
Finance Meeting
Sandwich Public Library – 925 S. Main St.
Monday, June 11, 2018

Finance meeting called to order at 5:10 PM by Committee Chairman, Jennifer Boring.

Roll Call: Nancy Sanders, Jane Wolf, Ruth Fish, Jennifer Boring, Amy Vidlak Girmscheid

Additions/Deletions/Changes to Agenda – None.

Unfinished Business – Budget.

New Business – Jennifer Boring and Amy Vidlak Girmscheid presented the 18-19 budget, the existing budget and the proposed budget. They presented a spreadsheet with all this information on it. Both the income and the expenses.

Within the proposed budget we will use about two thirds of the grant that we received this past year. This will allow us the time to regain control of the budget, explore funding options, implement best practices while continuing to provide the services our patrons and community need. This will include a 2.5% raise for staff, reduced hours of operation and staff scheduled hours and reduction to some operating expenses. This is a temporary fix for a long-standing problem. They recommended the necessary cuts listed above and the use of part of the grant for one year only. With the following recommendations: Begin the Strategic Planning Process, Effectively Levy, Create a Fundraising Committee for the Board Fundraise, Pursue Grants.

It was decided to have Amy Vidlak Girmscheid update this information for presentation at the Board meeting on Tuesday, June 12, 2018.

Executive Session – None

Adjournment – 6:25 PM