

Personnel Meeting  
Sandwich Public Library – 925 S. Main Street  
Wednesday, February 7<sup>th</sup>, 2018 @ 4:30 PM

Personnel meeting called to order at 4:30 PM by President Nancy Sanders.

Roll Call: Nancy Sanders, Jane Wolf, Denise li, Jennifer Boring, Ruth Fish, Denise Curran & Becky Clemons were present. Also present was head of circulation, Lauree Zielezinski.

Additions / Deletions / Amendments to Agenda: None

Unfinished Business: None

New Business: None

Executive Session: **Motion made by Ruth Fish and seconded by Nancy Sanders, to go into executive session at 4:35 PM, pursuant to Section 2(c)(1) “The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.” Motion passed unanimously on voice vote**

Denise Curran left the Executive Session at 8:10 PM

Motion to return from Executive Session: **Motion made by Denise li and seconded by Jennifer Boring to return to regular session at 9:05 PM. Motion carried unanimously by voice vote.**

**Motion made by Nancy Sanders, and seconded by Ruth Fish, to offer Ellen Schmid the position of Library Director at a starting salary of \$48,000 annually, with a \$250 per month insurance stipend starting after 90 days of employment, offer of the Library paying 12.54% toward IMRF, 80 hours sick leave after 90 days of employment, and 80 hours vacation available after 6 months of employment. Aye: Jennifer Boring, Becky Clemons, Ruth Fish, Denise li, Nancy Sanders, and Jane Wolf Motion carried 6:0**

Adjournment: **Motion made by Ruth Fish, and seconded by Denise li, to adjourn the personnel meeting at 9:15 PM. Motion carried by voice vote**

\_\_\_\_\_/s/ Denise li  
Denise li, Secretary